



INFORMATION COMMUNICATION TECHNOLOGY

As part of the pupils' curriculum enhancement and the development of ICT, Lings Primary School is providing supervised access to the Internet including e-mail. The School's ethos on ICT is to teach children how to use the Internet effectively and to show them the dangers that do exist. Our School Internet provider operates a filtering system that restricts access to inappropriate materials. This may not be the case at home and we enclose references to information on safe Internet access that may be of use.

Whilst every endeavour is made to ensure that suitable restrictions are placed on the ability of children to access inappropriate materials, the School cannot be held responsible for the nature or content of materials accessed through the Internet. The School will not be liable under any circumstances for any damages arising from your child's use of the Internet facilities.

Should you wish to discuss any aspect of Internet use please speak to the Head Teacher and he will be happy to answer any questions.

I enclose a copy of the rules for responsible Internet use that we operate at Lings Primary School. To enable your child/children to use the Internet and e-mail during lesson times please complete and return the attached permission slip.

Yours sincerely,

Mr. Leigh Wolmarans, Head Teacher

Permission for Internet Access

Parent/Carer's permission	Pupil's agreement
I give permission for access to the Internet on the terms set out in the above letter.	I agree to follow the Rules for Responsible Internet use.
Signed:.....	Signed:.....
Print name:.....	Print name:.....
Date:.....	Class:.....



Acceptable Internet Use Statement

The computer system is owned by the School and is made available to students to further their education and for staff to enhance their professional activities including teaching, research, administration and management. The School's Internet Access Policy has been drawn up to protect all parties - the students, the staff and the school.

The School reserves the right to examine or delete any files that may be held on its computer system or to monitor any Internet sites visited.

- Access must only be made via the authorised account and password, which must not be made available to any other person;
- All Internet use should be appropriate to staff professional activity or students' education;
- Activity that threatens the integrity of the School ICT systems or that attacks or corrupts other systems is forbidden;
- Sites and materials accessed must be appropriate to work in the School. Users will recognise materials that are inappropriate and should expect to have their access removed;
- Users are responsible for e-mail they send and for contacts made that may result in e-mail being received;
- The same professional levels for language and content should be applied as for letters or other media, particularly as e-mail is often forwarded;
- Posting anonymous messages and forwarding chain letters is forbidden;
- Copyright of materials and intellectual property rights must be respected;
- Legitimate private interests may be followed, providing School use is not compromised;
- Use for personal financial gain, gambling, political purposes or advertising is forbidden.



Rules for Responsible Internet Use

The school has installed networked computers and Internet Access to help our learning. These rules will keep everyone safe and help us be fair to others.

- I will ask permission from a member of staff before using the Internet;
- I will use not access other people's files;
- I will use the computers only for school work and homework;
- I will not bring memory sticks, DVD's etc to school unless asked to.
- I will only e-mail people I know, or my teacher has approved;
- The messages I send will be polite and sensible;
- I will not give my home address or phone number, or arrange to meet someone, unless my parent, carer or teacher has given permission;
- To help protect other pupils and myself, I will tell a teacher if I see anything I am unhappy with or I receive messages I do not like;
- I understand that the school may check my computer files and may monitor the Internet sites I visit.

A copy of these rules are on display in the I.C.T. suite and the staffroom of Lings Primary School.



Internet Safety

The internet is such an integral part of children's lives these days. It opens up so many educational and social opportunities, giving them access to, quite literally, a world of information and experiences.

Whether on a computer at school, a laptop at home, a games console or mobile phone, children and young people are increasingly accessing the internet whenever they can and wherever they are.

As you would protect your child in the real world, you will want to make sure that they are safe whatever they are doing. Like learning to cross the road, online safety skills are skills for life. If your child understands the risks and can make sensible and informed choices online, they can get the most from the internet and stay safe whilst doing so – particularly from those people who might seek them out to harm them.

So, how can you protect your child online?

The answer is simple. If you understand the internet and understand what the risks are, there are a number of things you can do that will make your child safer online...

- Help your children to understand that they should never give out personal details to online friends they do not know offline.
- Explain to your children what information about them is personal: i.e. e-mail address, mobile number, school name, sports club, arrangements for meeting up with friends and any pictures or videos of themselves, their family or friends. Small pieces of information can easily be pieced together to form a comprehensive insight in to their lives and daily activities.
- Make your children aware that they need to think carefully about the information and pictures they post on their profiles. Inform them that once published online, anyone can change or share these images of them.
- It can be easy to forget that the internet is not a private space, and as result sometimes young people engage in risky behaviour online. Advise your children not to post any pictures, videos or information on their profiles, or in chat rooms, that they would not want a parent or carer to see.
- If your child receives spam or junk email and texts, remind them never to believe their contents, reply to them or use them.
- It's not a good idea for your child to open files that are from people they don't know. They won't know what they contain—it could be a virus, or worse - an inappropriate image or film.

- Help your child to understand that some people lie online and that therefore it's better to keep online mates online. They should never meet up with any strangers without an adult they trust.
- Always keep communication open for a child to know that it's never too late to tell someone if something makes them feel uncomfortable.

Please go to www.thinkuknow.co.uk for further information. It is a site just for parents!